GIRBAUCREATIVESERVICES

sign order form

Customer Information

Name _____

Company _____

Address _____

City/State/Zip _____

Phone _____

Email _____

Shipping Information

Name _____

Company _____

Address _____

City/State/Zip _____

Phone _____

Most orders will incur a sign package preparation fee which is billed at $65/hour and will be included in your estimate before work is started. This fee includes sign customization for pricing and logo placement, proofing and customary rounds of customer revisions, as well as file preparation for printing.

This fee will be estimated based on the design and requests of the customer submitting the sign order.

Upon receipt of your order, GCS will contact you with order confirmation and questions regarding your order.

Any questions regarding your order should be directed to Girbau Creative Services at 800-256-1073 or info@getgirbaucreative.com.

Side One sign part number	**Side Two** sign part number	**Size** large, medium, small, custom	**Display Option** sign only, picture hanging strips, metal sign holder or hanging hardware	**Qty.**	**Unit Price**	**Total**
				Total		

Email completed order form to info@getgirbaucreative.com

Shipping and handling will be determined upon order. Most sign orders will ship approximately one week from day of proof approval.

GIRBAUCREATIVESERVICES

Innovative Marketing Solutions
getgirbaucreative.com • 800-256-1073
2500 State Road 44 • Oshkosh, WI 54904 • info@getgirbaucreative.com